

**V4I – HIGH SCHOOL COMPLETION – IN PERSON**  
**INDEPENDENT VERIFICATION WORKSHEET**  
**2019-2020**

Office Use Only:  
FAA  
REQUIRED

Your application was selected for review in a process called *verification*. In this process we compare and confirm the information that you and/or your parent(s) provided on the FAFSA to ensure its accuracy. The law says we have a right to ask you for this information before awarding Federal Aid. If there are differences between your FAFSA information and your financial documents, you or the school may need to make corrections electronically. **We cannot continue processing your financial aid application until all requested information is received and completed.** Please fax these requested documents to **919/530-7959** or mail to address at the end of this form.

**Section A: Student's Information**

Print the information requested below:

Student's Last Name	First Name	MI	Student's Banner ID
Student's Street Address (include Apt. No)			Student's Home Phone# / Student's Cell Phone#
City	State	Zip	

**Section B: High School Completion Verification**

As per federal regulation, NCCU's Office of Scholarships & Student Aid must receive documentation of your high school diploma, recognized equivalent or home-school credential. The documentation must be submitted to the Office of Scholarships and Student Aid, even if previously provided to another NCCU office/department (such as undergraduate admissions)

**Check the one blank applicable to the documentation you will be submitting with this complete worksheet:**

- A copy of the student's high school diploma
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a home school setting.
- DD Form 214 Certificate of Release or Discharge from active duty that indicates the individual is a high school graduate or equivalent

<b>ENTER YOUR 9-DIGIT NCCU ID</b>	→	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										

## Section C: Certification Statement and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

X \_\_\_\_\_  
\*Student Date

X \_\_\_\_\_  
\*Spouse (optional) Date

**Return completed form and all requested documents to:**  
Office of Scholarships and Student Aid  
P. O. Box 19496 Shepard Station, Durham, NC 27707  
Fax: 919/530-7959 / ssa@ncsu.edu

## Section D: Identity and Statement of Educational Purpose (To Be Signed at NCCU)

**\*\*\*Faxed/scanned or emailed copies of Section D are not accepted. You must appear in person with this page\*\*\***

### Must be Signed In Person at North Carolina Central University

The student must appear in person at the Eagle Service Center (*lower level of the A.E. Student Union*) or at the Office of Scholarships & Student Aid (*Student Services Building, Ste. 106*) on the campus of **NORTH CAROLINA CENTRAL UNIVERSITY** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution to authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

### Statement of Educational Purpose

I certify that I, \_\_\_\_\_, am the individual  
*(Print Student's Name)*  
signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **NORTH CAROLINA CENTRAL UNIVERSITY** for the 2019-2020 academic year.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\*\*\*\*\***Financial Aid Office Use Only**\*\*\*\*\*

Financial Aid Administrator who the student appeared before:

\_\_\_\_\_  
**Financial Aid Administrator's Signature**

\_\_\_\_\_  
**Date**

**ENTER YOUR 9-DIGIT NCCU ID**

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