

V5D-AGGREGATE –IN PERSON DEPENDENT VERIFICATION WORKSHEET 2019-2020

 Office Use Only:
 FAA
 REQUIRED

Your application was selected for review in a process called *verification*. In this process we compare and confirm the information that you and/or your parent(s) provided on the FAFSA to ensure its accuracy. The law says we have a right to ask you for this information before awarding Federal Aid. If there are differences between your FAFSA information and your financial documents, you or the school may need to make corrections electronically. **We cannot continue processing your financial aid application until all requested information is received and completed.** Please fax these requested documents to **919/530-7959** or mail to address at the end of this form.

Section A: Information about You

Print the information requested below:

Student's Last Name	First Name	MI	Parent's Full Name
Student's NCCU Banner ID	Parent's Home Phone# / Parent's Cell Phone#		
Student's Home Phone # / Student's Cell Phone#			Parent's Email Address
Student's Email Address			Student's Permanent Address (include city, state, zip)

Were you in foster care at age 13 or older? Yes No

Section B: Information about You & Your Family

 Print the information requested below: **Do not leave this section blank**

1. Parent(s)/Stepparents(s) **current** marital status:
 Married/Remarried Single Divorced/Separated Widowed Unmarried*

*Biological and/or adoptive parents who live together and are not legally married must report income information for both Parent 1 and Parent 2.

Month and year your parent/stepparent were married separated, divorced or widowed ____/____

Did your Marital Status change after December 31, 2017? Yes No

2. List the people whom your parent(s)/stepparents will support between July 1, 2019 and June 30, 2020. Write in the name of the college for anyone you listed here (*excluding your parents*) that will be attending college at least half-time between July 1, 2019 and June 30, 2020.
This includes:
Yourself and Your parent(s)/stepparent (even if you do not live with your parents). Grandparents and legal guardians are not considered parents. If your parents are divorced or separated, answer the questions about the parent you lived with more during the past 12 months
Parent's other children, even if they don't live with your parent(s), if a) your parents will provide more than half of their support from July 1, 2019 through June 30, 2020, or (b) the children would be required to provide parental information when applying for Federal Student Aid.

Please list all family members as indicated below (Yourself, parents, siblings, other dependents, etc.)

Full Name	Age	DOB	Relationship to Student	College	Will be Enrolled at Least Half Time (Yes or No)
1.			Student	NCCU	
2.					
3.					
4.					
5.					

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Section C: Student's Filing Status

Order IRS Tax Transcript by phone: 1-800-908-9946 or online at www.irs.gov

Check the option that best describes your filing status.

- Has filed a 2017 Federal tax return and _____ used the IRS Data Retrieval Tool _____ attached 2017 IRS Tax Return Transcript
- Was not employed and had no income from work for 2017 **(**complete student filing statement**)**
- Was not employed but had other sources of income in but am not required to file a 2017 Federal tax return **(**complete filing statement**)**

*****Student Filing Statement*****

I, _____ the student listed on page one, hereby certify that I did not file and am not required to file a 2017 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

Signature: _____ Date _____

List all sources of income for the student that were received from January 1, 2017 to December 31, 2017. This includes but is not limited income earned from working, work-study, wages from self-employment, social security, SSI.

***Complete chart below and attach copies of ALL W2's or statements of earnings received. If there are no earnings, please put zeroes.**

Source of income (i.e.. Rapid Cleaning Co.)	Amount Earned from January 1, 2017 to December 31, 2017	Documentation (i.e., W2 from employer)
1.		
2.		
3.		
4.		

Section D: Parent's Filing Status

Order IRS Tax Transcript by phone: 1-800-908-9946 or online at www.irs.gov

***Check the option that best describes your filing status.**

- Has filed** a 2017 Federal tax return and used the IRS Data Retrieval Tool to transfer my information to my FAFSA. *If filing status is married filing separately, must submit IRS Transcript for both parents. CANNOT use IRS Data Retrieval Tool.* _____ Mom or Parent 1 _____ Dad or Parent 2
- Has filed a 2017 Federal tax return and an IRS Tax Transcript is attached or will be provided. _____ Mom or Parent 1 _____ Dad or Parent 2

Notify the financial aid office if the parents filed separate IRS income tax returns for 2017 or had a change in marital status after December 31, 2017.

Each non-filer (parent(s) must provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority. You can obtain a Verification of Non-filing letter by 1. Going to www.irs.gov and , click "Get Your Tax Record and then click on "Get Transcript ONLINE." 2. Obtaining and mailing or faxing the completed 4506-T directly to the IRS. Request the form be sent to directly to and then forward a copy to the school which contains the student's name and Banner ID.

(complete Parent's filing statement** if selecting one of the options below)**

- Was not employed and had no income from work for 2017 _____ Mom or Parent 1 _____ Dad or Parent 2
- Was employed in 2017 but **will not & am not** required to file a Federal tax return with the IRS. _____ Mom or Parent 1 _____ Dad or Parent 2
- Was not employed but had other income in but am not required to file a 2017 Federal tax return _____ Mom or Parent 1 _____ Dad or Parent 2

Parent 1 (Stepparent) Filing Statement

I, _____ the parent of the student listed on page one, hereby certify that I did not file and am not required to file a 2017 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

Signature: Parent 1 _____ Date _____

Parent 2 (Stepparent) Filing Statement

I, _____ the parent of the student listed on page one, hereby certify that I did not file and am not required to file a 2017 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

Signature: Parent 2 _____ Date _____

ENTER YOUR 9-DIGIT NCCU ID



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Section D Continued: Parent's Filing Status

List all sources of income for the parent(s) that were received from January 1, 2017 to December 31, 2017. This includes but is not limited income earned from working, work-study, wages from self-employment, social security, SSI.

***Complete chart below and attach copies of ALL W2's or statements of earnings received. If there are no earnings, please put zeroes.**

Source of income (i.e., Rapid Cleaning Co.)	Amount Earned from January 1, 2017 to December 31, 2017	Documentation (i.e., W2 from employer)
1.		
2.		
3.		
4.		

Section E: High School Completion Verification

As per federal regulation, NCCU's Office of Scholarships & Student Aid must receive documentation of your high school diploma, recognized equivalent or home-school credential. The documentation must be submitted to the Office of Scholarships and Student Aid, even if previously provided to another NCCU office/department (such as undergraduate admissions)

Check the one blank applicable to the documentation you will be submitting with this complete worksheet:

- A copy of the student's high school diploma
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a home school setting.
- DD Form 214 Certificate of Release or Discharge from active duty that indicates the individual is a high school graduate or equivalent

Section F: Certification Statement and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct. **The student and at least one parent whose information was reported on the FAFSA must sign and date. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

X _____
Student Date

X _____
Parent/Stepparent Date

Return completed form and all requested documents to:
Office of Scholarships and Student Aid
P. O. Box 19496 Shepard Station, Durham, NC 27707
Fax: 919/530-7959 / ssa@nccu.edu

****Both student and one parent must sign****

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Section G: Identity and Statement of Educational Purpose (To Be Signed at NCCU)

****Faxed/scanned, emailed/mailed copies of Section D are NOT acceptable. You must appear in person with this page****

Must be Signed In Person at North Carolina Central University

The student must appear in person at the Eagle Service Center (*lower level of the A.E. Student Union*) or at the Office of Scholarships & Student Aid (*Student Services Building, Ste. 106*) on the campus of **NORTH CAROLINA CENTRAL UNIVERSITY** to verify his or her identity by presenting an **unexpired** valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below:

Statement of Educational Purpose

I certify that I, _____, am the individual
(Print Student’s Name)

signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **NORTH CAROLINA CENTRAL UNIVERSITY** for 2019-2020 academic year.

Student’s Signature

Date

*******Financial Aid Office Use Only*******

Financial Aid Administrator who the student appeared before:

Financial Aid Administrator’s Signature

Date

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