



TRANSFER CREDIT EVALUATION PROCESS

As a transfer student you will follow regular admissions procedures. In addition, please send an official transcript from each previously attended institution to:

The Office of Undergraduate Admissions

617 Lawson St.

Durham, NC 27710

We are also able to receive electronic transcripts. Contact your current school's registrar office to have your transcript delivered electronically to North Carolina Central University.

Once you've been accepted to North Carolina Central University and have *paid your enrollment fee*, we will begin the transfer credit evaluation process for degree seeking students.

Courses then follow one of two paths:

Course work is entered from the official transcript onto the student's new North Carolina Central University record

	
If the course work is already in the NC Central Banner system, then the course and equivalency are posted directly to a student's record. All the courses in TES appear on the Banner System (which is updated weekly).	If the course has not previously been evaluated, then the course is reviewed and evaluated for a NC Central equivalency. Until an equivalency is determined it will appear as ELEC CRED.

Once NC Central equivalencies have been updated on the student's record, our academic advisors can help students determine which courses fulfill requirements of their degree program.

The number of credits granted determines your academic level:

0-29	Freshmen (University College Advisor)
30-59	Sophomore (University College Advisor)
60-92	Junior (Department Advisor)
93 or more	Senior (Department Advisor)

If a student has questions about how their transfer courses apply to their new degree program, they should contact the College office associated with their major. If the student has 52 or less credits they will be advised in University College. If the student has 53 or more credits they will be advised in their department. If a student has questions about this process, please email transfer@ncu.edu or call the Office of Transfer Services at 919-530-5593.

Evaluations are completed within 7-10 business days and students are notified through their NC Central email account. Transfer credits can be seen in myEOL on the student transcript.

*Please note that the student will not be able to view any emails or have access to transcript information if they have not activated their myEOL account.

At the North Carolina Central University, we strive to provide the student with the best evaluation the first time. As a result, we may request, via email, a syllabus for review. At NC Central, we provide a course for course evaluation which will help prevent the student from taking any duplicate course work. However, we can only post transfer work to the student record if a grade has been recorded on official transcripts. If the student has in-progress course work at the time of application to NC Central, the student will need to submit a final transcript after all courses have been completed. Be sure to mention these in-progress courses to the academic adviser.



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