

**NORTH CAROLINA CENTRAL UNIVERSITY
BOARD OF TRUSTEES
SPECIAL CALL MEETING OF THE
EXECUTIVE/PERSONNEL COMMITTEE**

DECEMBER 13, 2017

The NCCU Board of Trustees held a Special Call meeting of the Executive/Personnel Committee on December 13, 2017. A public forum was provided in the Chancellor's Conference Room in the Hoey Administration Building. Chairman Hamilton called the meeting to order at 3:30 p.m. and recognized Trustee Coleman to call the roll. A quorum was established.

ROLL CALL: Present: Mr. George Hamilton (via telephone conference), Mr. James Walker (via telephone conference), Mrs. Oita Coleman (via telephone conference), and Mrs. Karyn Wilkerson, Mr. John Barbee and Mr. Michael Johnson (via telephone conference) Others Present: Chancellor Johnson Akinleye, Vice Chancellor Ben Durant, Chief of Staff Jimmy Tate, Attorney Benita Jones, Ms. Akua Matherson, Mr. Ray Gronberg (*Durham Herald*) and Ms. Dottie Fuller.

ADOPTION OF THE AGENDA: It was moved by Trustee Johnson and properly seconded by Trustee Coleman that the agenda be adopted. The motion carried.

CHAIR'S REMARKS: Vice Chair Barbee informed the Board, as Vice Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Vice Chairman Barbee instructed the Board members as follows: Each has received the agenda and related information for this Special Call Board of Trustees Executive/Personnel Committee meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

North Carolina Central University has completed its review of tuition and fee rates and is recommending modest changes for fiscal year 2018-19. In making these recommendations, the University considered several factors, including the following:

- Access and affordability for students
- Enrollment targets for Fall 2018
- Projected cost increases and revenue projections for FY 2018-19
- Comparisons of tuition and fee rates with peer institutions and UNC constitute institutions
- Requirements of the General Assembly and the UNC Board of Governors

The 2018-2019 Guiding Principles:

- Tuition increases applicable to the incoming freshmen and transfers (and out-of-state and graduate students);
- Required fees can only increase in aggregate by 3%

Based on the preceding factors, North Carolina Central University is proposing no tuition increase for FY 2018-19, with the exception of the EMPA program.

It was moved by Trustee Walker and properly seconded by Trustee Johnson that the NCCU Board of Trustees, Executive/Personnel Committee, recommend no tuition increase North Carolina Central University for FY 2018-19. The motion carried.

FY 2018-19 Recommended Required General Fee Rates

	2017-18	2018-19	Increase	Percentage
General Fees	Rate	Rate	In Dollars	Change
Athletics	807.00	847.00	40.00	5.00%
Health Services	243.00	268.00	25.00	10.3%
Student Services	476.00	476.00	0.00	0.00%
Ed & Tech	428.00	428.00	0.00	0.00%
Debt Service	570.00	570.00	0.00	0.00%
Campus Security	30.00	30.00	0.00	0.00%
Total	2,554.00	2,619.00	65.00	2.50%

Justification for Increases - Athletics

- The athletics increase will generate approximately \$300,000 and will be used to continue addressing programming equity between the non-revenue sports as related to Title IX requirements.

Justification for Increases – Health Services

- The health services increase will generate approximately \$170,000 and will be used to address necessary efficiency upgrades in the student health center.

FY 2018-19 Recommended Housing Rates & Dining Services

- Housing recommends a 3.0% across the board increases that follows the comprehensive study completed last fiscal year by Brailsford & Dunlavey. The study determined the future need and laid out a plan of action for renovation and project sequencing to address the issues. This 3.00% increase continues to follow the original recommendation. It will provide an additional \$486,000 in additional revenue, allowing NCCU to keep housing prices at market rate, sustain a \$1.5M annual investment into residence hall repairs and renovations, and maintain healthy debt coverage ratios of 1.2 or above.
- Increases are also recommended for dining services. A 2.95% across the board increase based on plan type. This increase will provide approximately \$323,000 and will provide an additional \$50 flex dollars to all meal plans. This is necessary as we prepare to open a full service Chick-Fil-A in the new student center. In addition, the increase will provide additional funding to extend the dining hall hours by an additional 30 minutes during breakfast and dinner. Based on feedback received from the Student Food Service Advisory Committee, students requested that additional time be added during breakfast to accommodate late arrivals and extension of the dinner hours for evening classes.

It was moved by Trustee Johnson and properly seconded by Trustee Wilkerson that the NCCU Board of Trustees, Executive/Personnel Committee, recommend approval of the fee increases for athletics (5%), health services (10.3%), housing rates (3%) and dining services (2.95%) and forward to the UNC Board of Governors for final action. The motion carried.

Cost of Attendance

- The current cost of attendance for a full time, in-state undergraduate student is \$16,551.00, which includes tuition and required fees, NCCU mandatory fees,

traditional room and board and the cost of books and supplies. With the tuition and fee increases proposed, the cost of attendance will increase to \$16,874.00 for FY 2018-19, an overall increase of \$323.00 or 1.95%.

- The current cost of attendance for a full time, out-of-state-state undergraduate student is \$29,258.00, which includes tuition and required fees, NCCU mandatory fees, traditional room and board and the cost of books and supplies. With the tuition and fee increases proposed, the cost of attendance will increase to \$29,581.00 for FY 2018-19, an overall increase of \$323.00 or 1.10%.

Follow up data was requested by the Trustees regarding non-UNC/MEAC peers.

EMPA Program (Executive Masters' of Public Administration

- Currently, students who participate in the EMPA program pay \$7,500 a semester. This cost works like other executive programs where everything is inclusive.
- The \$1,000 increase would cover the increasing costs of meals, books, other fees and faculty payments, and other program support.

Further it was moved by Trustee Johnson and properly seconded by Trustee Coleman that the NCCU Board of Trustees, Executive/Personnel Committee, recommend approval of the \$1,000 increase for Cohort 15 in the Executive Masters' of Public Administration (EMPA) Program. The motion carried.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

George R. Hamilton, Chairman