

# Jesse Kendall

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**PROFILE:** Results-driven education and organization leadership professional with expertise in developing support services and instructional programs that improve low performing elementary schools

## EDUCATION

**North Carolina Central University** Durham, NC  
Master of School Administration May 2014

**Strayer University** Cary, NC  
Masters Certificate in HR Strategic Organization Leadership May 2005

**Villanova University** Villanova, PA  
Bachelor of Arts in *English* May 2002

## PROFESSIONAL EXPERIENCE

**ABC Public Schools** Durham, NC  
*Principal Intern, BCD Elementary School* September 2013 – Present

- Collaborated with teachers and administrators to devise a school schedule that maximized math instruction time.
- Restructured the daily schedule to better utilize extracurricular staff and provide additional support for students not meeting benchmarks in math and reading.
- Designed a curriculum map to connect the teaching of social studies and reading, which also resolved the lack of time issue to teach social studies content.
- Partnered with on-site afterschool program director to implement new marketing strategies, which increase student participation by 40%.
- Formed a committee of teachers and parents to reduce referrals and special education placements by 10%.

**XYZ Public Schools** Raleigh, NC  
*Teacher, Alphabet Elementary School* September 2010 – May 2013

- Developed lessons plans and instructional materials for 2<sup>nd</sup> and 3<sup>rd</sup> graders, which provided individualized and group instruction in order to adapt to the curriculum needs of each student.
- Utilized various instructional strategies such as inquiry, group discussion, and discovery projects to engage students.
- Established a student behavior point system to achieve a functional learning atmosphere in the classroom.
- Administered group standardized tests in accordance with the state testing program.

*Teacher Assistant, Dr. Seuss Elementary School* September 2009 – August 2010

- Tutored children individually or in small groups to reinforce learning concepts.
- Prepared lesson materials, bulletin board display, exhibits, equipment and demonstrations.
- Observed students' performance, and record relevant data to assess progress.
- Provided disabled students with assistive devices, supportive technology, and assistance accessing facilities.

## ADDITIONAL EXPERIENCE

**Cisco Systems** Durham, NC  
*Human Resources, Talent Developer* September 2002 – June 2009

- Created an organizational effectiveness program for Cisco's Customer Advocacy Group, which improved employee engagement by 13% in one quarter.
- Scaled internal counseling program to include executive coaching, group development sessions, one-on-one career counseling, and self-service materials available to all employees.

## TECHNICAL SKILLS/CERTIFICATIONS

Proficient in Microsoft Office Suite (Word, Excel, Access, PowerPoint, Outlook)

North Carolina Environmental Certification, May 2012