

# APPLICATION FOR GRADUATION

## Graduate, Professional, and Doctoral Candidates Only

NCCU • OFFICE OF THE UNIVERSITY REGISTRAR • 1801 FAYETTEVILLE STREET • DURHAM NC 27707

December 2020

Please submit this form to your academic advisor for approval. The deadline to apply for December 2020 graduation is **September 18, 2020**. Your academic department must approve of your application before processing by the Registrar's Office. After the data from this form has been entered in Banner, your account will be charged with a **non-refundable GRADUATION FEE of \$55**. If you apply and do not graduate at the end of this term, then you must reapply again during the semester in which you expect to finish. The Graduation Fee is added to your account each time you apply. Please note that students who apply for summer degree completion will not receive their diploma until the December commencement. You must also obtain clearance from Student Accounting and Scholarships and Student Aid by the Monday before Commencement. Please direct all inquiries regarding invitations and caps and gowns to the University Bookstore.

**BANNER ID NUMBER** \_\_\_\_\_

NAME (Please **PRINT**) \_\_\_\_\_

Please **PRINT** your **official** name exactly as it should appear on your diploma.

PERMANENT ADDRESS \_\_\_\_\_

NUMBER AND STREET \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

(AREA CODE) TELEPHONE NUMBER \_\_\_\_\_

CAMPUS E-MAIL ADDRESS \_\_\_\_\_

**SELF-IDENTIFY** - Are you a veteran or current member of any branch of the Armed Forces?  YES  NO

GRADUATION TERM  December  May  Summer

Is this your 1<sup>st</sup> graduate/professional degree?  YES  NO  
(YEAR)

COLLEGE/SCHOOL (check one)

Arts & Sciences  
 Law

Behavioral & Soc Sci  
 Library & Info Sciences

Business  Education

DEGREE FOR WHICH YOU ARE APPLYING: (check one below)

Graduate & Professional  MA  MS  MBA  MAT  MED  MIS  MLS  MMU  MPA  MSA  
 MSW  JD  PHD

MAJOR

CONCENTRATION

MINOR

Have you applied for graduation before?  YES  NO If yes, please indicate what semester: \_\_\_\_\_

IF YOU ARE APPLYING FOR A DEGREE IN MORE THAN ONE MAJOR, PLEASE SUBMIT INFORMATION ON THE SECOND MAJOR BELOW **AND COMPLETE A SEPARATE APPLICATION FOR THE SECOND MAJOR.**

2<sup>ND</sup> MAJOR (or joint degree)

GRADUATE SCHOOL DEAN

ACADEMIC DEAN

DEPARTMENT CHAIR

ADVISOR

APPLICANT

\*

\* **Signature Certification** \* By checking this box I acknowledge that I am legally signing this document.

\* In place of your signature, please type your name in the appropriate space.

\*

\*

TELEPHONE NUMBER

TELEPHONE NUMBER

TELEPHONE NUMBER

TELEPHONE NUMBER

DATE SUBMITTED BY APPLICANT